

HOLY CROSS PARISH
Finance Council
Minutes of November 18, 2020 Meeting

*Fr. Daniel requested a volunteer to chair the meeting in Tony Salerno's absence. Carroll MacDowell volunteered.

*Fr. Daniel notified Council members that Kathy Muller resigned from the Council and asked for a volunteer to take the minutes. Sharon Buechel volunteered.

Call to Order: The meeting was called to order at 5:35pm by Carroll MacDowell.

Members Present: Sharon Buechel, Carroll MacDowell, Marc Palumbo, Fr. Daniel Ruiz, George Wildridge, David Zellinger

Members Not Present: Tony Salerno (Chair), Bill Schickel

Opening Prayer: Led by Fr. Daniel

Agenda Review

- A. Council members were asked if there were any additions to the agenda. No additions were requested.

- B. Council members were asked if they had any conflict of interest with the agenda or possible related topics. All Council members responded that they did not have any conflicts of interest.

Minutes - The minutes of the September 16, 2020 meeting were approved.

Old Business:

A. CMA Goal \$19,450

Fr. Daniel reported that as of 11/14/20 \$10,300 has been received/pledged by 37 donors = 52.96%. He asked for volunteers to give an update at each of the Holy Cross Masses on Nov. 22 and appeal to parishioners to make donations by mid-December. Carroll will cover the 4:30 Mass and Fr. Daniel will find someone for the 8:30 Mass.

B. Buildings & Grounds

Fr. Daniel

(1) Oil and stone resurfacing completed in November. Total \$12,168 (parking lot \$11,000 / driveway \$1,168). \$5,462 of this was covered by a donation received from company that replaced the bridge on George Road in gratitude for using our parking lot.

(2) B&B Floor Coverings replaced carpet in the center aisle of the church \$983

(3) One of the 2 air conditioner units in the Rectory/Office area no longer works and is not repairable. The other unit is old and does not cover the required area. It was suggested that we consider replacing it with a heat pump system. Marc Palumbo will discuss with B&G Committee.

Marc Palumbo

(1) B&G Committee is getting bids for painting Cleary Hall & kitchen, bathroom hallway, Sanctuary & Chapel and the exterior of Cleary Hall.

(2) Unexpected Boiler Repairs (?? \$3-4,000). Replaced one motor and some piping. K&B Plumbing \$1703. Roger Pellerin made repairs on the other motor. There was discussion that we need to look into replacing the old boiler with a more reliable and efficient system.

(3) B&G Committee is looking into options for the Sanctuary lighting. Incandescent bulbs for the 40 current fixtures are becoming difficult to source. LED? Marc will consult with an electrician for suggestions.

(4) B&G Committee is discussing future improvement needs.

C. Update on PPP Loan Forgiveness

David Zellinger reported that the loan forgiveness application is in process. It appears that the amount is in question. It is expected that most of the \$45,500 loan will be forgiven but we could have to pay 1% interest.

D. Full Disclosure of house accounts and credit cards – nothing to report.

New Business:

A. Financial Reports

Corrections need to be made and David Zellinger will provide revised financial reports and notes.

B. DOR Communis Fund

(1) David Zellinger reported that the Communis Unrestricted has increased \$3,332 and the Communis Statues Restricted has increased \$206

- (2) Fr. Daniel reported that the Organ funds (~\$17,000) are being segregated to show they are restricted. There will be 2 accounts: Communis Unrestricted and Communis-Organ Restricted. Current total in Communis is \$67,862.02

Pastor's Items:

New Council members are needed.

Member Items

Carroll MacDowell asked if we should give a token of appreciation to Kathy Muller for her years of service as secretary to the Council. Decision tabled.

Holy Cross Pastoral Council Liaison Comments - No Report

Topics for future discussion

1. Revised Financial Reports and Notes from November 18, 2020 meeting.

Closing Prayer: Led by Carroll MacDowell.

Adjournment: 6:42pm

Respectfully submitted by Sharon Buechel

Future meetings 2021

February 24	5:30	Quarterly meeting #2
May 19	5:30	Quarterly meeting #3 & Preliminary Budget
August 18	5:30	Quarterly meeting #4 & Financial Reports
September 15	5:30	Corporate Meeting

The Finance Council is an advisory Council, as such, if Fr. Daniel is not able to make the meeting, it will be rescheduled.

Year Council Members joined:

Carroll MacDowell – 2014
Tony Salerno – 2014
George Wildridge – 2014
Sharon Buechel – 2017
Bill Schickel - 2018
Marc Palumbo - 2020

Minutes respectfully submitted by: Sharon Buechel